**General Safety Do not mistake this list for a complete course in Shop safety!**

Participation in and access to the Guild Shop depends on your attention to safety, conduct and attitude.

Shop Attendants are in charge and are to be obeyed at all times.

Safety is not all about tool use. Awareness and personal conduct are just as important.

**The artist shall not put him or herself between the tool and their work.**

Nothing you do in the Shop is worth losing a body part over.

**Top causes of accidents:**

1. **Messy shop and tools.**
2. **In a hurry.**
3. **Complacency.**
4. **Lack of correct PPE.**

* Safety is not to be avoided by short term work-arounds.
* Safety in the Shop is a continuous practice. Don’t turn it on and off.

**Use all your senses**, does the situation *Look* right, *Sound* right, *Smell* right, *Feel* right.

Any of these can signal a problem or hazard.

Immediately shut the machine down safely and notify the SA on duty.

**Material hazards are not always visible on the surface of the work piece.**

**Become familiar with the emergency instructions posted on the Shop walls.**

**Dress appropriately for the Shop environment.**

* Tuck in loose clothing and dangling strings
* Hair long enough to obscure the eyes is restrained
* Remove all Jewelry.
* Sturdy, closed-toe shoes, no high heels guys, I know what you like to do at home.
* No shirt, no shoes, no access.
* Know when the safety guards are correctly positioned for the tool you are using.
* If you need your hand to be closer than 6” to the cutter, bit or blade, use a clamp.
* Use push sticks **at all times**.
* It is always smart to add another *layer* of safety to your basic PPE. Jigs, clamps, larger push stick, respirator, full face shield, etc.
* There is no reason to challenge any tool. They are quicker than you can react; powerful and impersonal.